

NOTICE OF EXAMINATION

Track Worker Exam No. 3804

This is **NOT** a New York City Transit position. This is **NOT** a Civil Service Position.

WHEN TO APPLY: From: March 6, 2013
To: March 26, 2013

APPLICATION FEE: \$ 61.00
(Payable only by money order on the date of the multiple-choice test.)

THE TEST DATE: The multiple-choice tests will be scheduled based on the hiring needs of the Staten Island Railway. The first multiple-choice test is expected to be administered to the first 300 candidates on the random list during the week of July 29, 2013.

JOB DESCRIPTION: Staten Island Railway Track Workers, under supervision, maintain, install, inspect, test, alter and repair the track and roadway in subway and elevated service under operating conditions. This includes, but is not limited to, the maintenance, installation, inspection, testing, alteration and repair of rails, frogs, switches, ties, plates and insulated joints, special work; and perform the associated adjusting, tamping, welding, grinding, greasing, and cleaning; and perform related work.

Some of the physical activities performed by Staten Island Railway Track Workers and environmental conditions experienced are: working outdoors in all weather conditions; lifting and carrying heavy tools, equipment and materials; working on elevated structures up to 100 feet high; walking along the track way where tripping hazards are present; distinguishing between different colored lighted signals and flags; driving large spikes in with mauls and pulling spikes out with claw bars; and working in a noisy environment near high voltage rails and moving trains.

Special Working Conditions: Staten Island Railway Track Workers may be required to work various shifts including nights, Saturdays, Sundays, and holidays.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

SALARY AND BENEFITS: The current minimum salary is \$20.2059 per hour for a 40-hour week, after a rate of \$7.25 per hour for the first 5 days during the initial training period. This rate is subject to change. The benefits of this position include, but are not limited to, night and weekend salary differentials, paid holidays, vacation and sick leave, a comprehensive medical plan and a pension plan. New employees may not be eligible for certain benefits until they meet specified service requirements in accordance with the Collective Bargaining Agreement.

ELIGIBILITY TO TAKE EXAMINATION:

Requirements: There are no education or experience requirements for this position.

HOW TO OBTAIN A NOTICE OF EXAMINATION: During the application period, you may obtain a copy of the Notice of Examination for this examination online at <http://mta.info/nyct/hr/appexam.htm> or in person at the MTA Exam Information Center as indicated below.

MTA EXAM INFORMATION CENTER: Open Monday through Friday 9 AM to 3 PM, in the lobby at 180 Livingston Street, Brooklyn, New York. Directions: take the A, C, F or R train to the Jay Street-Metro Tech Station, or the 2 or 3 train to the Hoyt Street Station.

HOW TO APPLY: If you believe you meet the requirements in the "Eligibility to Take Examination" section, you **must** apply online using the online application system by the last day of the application period at the following link: <http://mta.info/nyct/hr/>

Applications **cannot** be submitted in person or by mail.

REQUIREMENTS TO BE APPOINTED:

Driver License: A motor vehicle driver license valid in the state of New York. You must obtain a valid CDL-B License within 6 months of appointment. Failure to obtain the CDL - B license may result in termination of employment

Medical Requirement: Medical guidelines have been established for the position of Staten Island Railway Track Worker. Candidates will be examined to determine whether they can perform the essential functions of the position Staten Island Railway Track Worker. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and/or perform the essential functions of the job.

Drug Screening Requirement: You must pass a drug screening in order to be promoted.

Residency Requirement: New York City residency is not required for this position.

English Requirement: You must be able to understand and be understood in English.

Proof of Identity: Under the Immigration Reform and Control Act of 1986, you must be able to prove your identity and your right to obtain employment in the United States prior to employment with Staten Island Railway.

Character and Background Requirement: Proof of good character and satisfactory background are absolute prerequisites to appointment. The following are among the factors considered as grounds for disqualification: (a) conviction of an offense, the nature of which indicates lack of good moral character or disposition toward violence or disorder; (b) repeated convictions where such convictions indicate a disrespect for the law; (c) discharge from employment where such discharge indicates poor behavior or an inability to follow rules and disciplinary guidelines; (d) previous unsatisfactory employment history with NYC Transit, MaBSTOA or another public employer; (e) dishonorable discharge from the Armed Forces; (f) previous misrepresentation of identity; and (g) previous misrepresentation of authority to work in the United States.

THE SELECTION PROCESS:

1. All applications will be electronically randomized and you will be assigned a random list number.
2. You will be notified of your list number by mail within twelve weeks of the application deadline.
3. Candidates will be scheduled for the multiple-choice test in the order of their random list number, based on the hiring needs of the Staten Island Railway. **All candidates may not be scheduled for the multiple-choice test.**
4. Candidates who are scheduled for the multiple-choice test will be required to pay a \$54.00 examination fee on the date of the test. The examination fee must be paid in the form of a money order.

The Money Order (Postal Money Order Preferred) must:

1. Be made payable to NYC Transit.
2. Be valid for one year.
3. Have the following information written on it: your name, home address, the last four digits of your social security number, the exam title and exam number.

Save your money order receipt for future reference and proof of filing an application.

Cash and personal checks will not be accepted.

ADMISSION LETTER: If your assigned random number is selected, an *Admission Letter* will be mailed to you about 10 days before the date of the multiple-choice test.

THE TEST: You will be given a multiple-choice test. A score of 70 is required to pass this test. Your score on the test will be used to determine your place on an eligible list. The multiple-choice test may include questions on reading and understanding technical descriptions of procedures and equipment.

THE TEST RESULTS: If you pass the multiple-choice test, your name will be placed on an eligible list in final score order and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for appointment when your name is reached on the eligible list. Appointments from this list will only be made to Track Worker positions in the Staten Island Railway.

SPECIAL ARRANGEMENTS:

Special Test Accommodations: If you plan to request special testing accommodations due to a disability or an alternate test date due to your religious beliefs, follow the instructions included with your Application and mail your request to the address found in the "Correspondence Section" below.

CORRESPONDENCE SECTION: All correspondence, except for the submission of your application, must be sent to the address below:

Staten Island Railway Track Worker, Exam No. 3804
MTA Examinations Unit
180 Livingston Street, Room 4070
Brooklyn, NY 11201

Appointments from the list resulting from this examination will only be made to Track Worker positions in the Staten Island Railway.

This is not a New York City Transit Position.

This is not a Civil Service Position.

You will not be permitted to transfer to a New York City Transit Track Worker position.