

# Staff Summary

Subject MTA Prompt Payment Annual Report 2024
Department Finance Tower – Financial Operations
Department Head Name Kevin Willens
Department Head Signature
Project Manager/Division Head Roy Grey-Stewart

Date February 18, 2025
Vendor Name
Contract Number
Contract Manager Name
Table of Contents Ref #

Board Action					
Order	To	Date	Approval	Info	Other
1	Finance Comm.	3/24/25		X	
2	Board	3/26/25		X	

Internal Approvals			
Order	Approval	Order	Approval
1	Legal		
2	Chief of Staff		

**Purpose:**

To report to the Board the compliance by the MTA Business Service Center with the New York State Prompt Payment Legislation.

**Discussion:**

The Prompt Payment Legislation, implemented in April 1988 requires that the Authority must pay amounts due under its contracts within 30 days of the receipt of a proper invoice or the receipt of the goods or services, whichever is later. When payment of a proper invoice is delayed beyond the allotted time, the agency must pay interest at the rate set forth by the New York State Commission of Taxation and Finance which is currently at 12%, if such interest payment exceeds a ten dollars threshold.

Additionally, the Prompt Payment Legislation requires that the MTA issue an annual report within ninety days after each fiscal year and such report shall be filed with the State Comptroller, State Director of the Budget, the Chairman of the Senate Finance committee, and the Chairman of the Assembly Ways and Means Committee as required.

Interest payments in the amount of \$223,049.26 was made in 2024 for the period of January 2024 – November 2024. Interest payments in the aggregate amount of \$3,491.90 will be made in 2025 for the period for December 2024.

Enclosed is a copy of the Annual Prompt Payment Report for 2024, which will be filed by the MTA in accordance with the legislation requirement.

## Capital Payments Subject to Prompt Payment Penalty - 2024

Month Incured	Net Voucher Amount	Net # of Vouchers	Prompt Payment Penalty Amount			Penalty % of Total Payment
			Paid In 2024	Paid In 2025	Total	
January 2024	\$ 4,293,411	2	\$ 29,858.94		\$ 29,858.94	0.695%
February 2024	\$ 134,769	2	\$ 145.93		\$ 145.93	0.108%
March 2024	\$ 13,987,921	4	\$ 133,173.26		\$ 133,173.26	0.952%
April 2024	\$ 4,274,134	7	\$ 31,738.07		\$ 31,738.07	0.743%
May 2024	\$ 7,908,378	7	\$ 11,253.08		\$ 11,253.08	0.142%
June 2024	\$ 112,845	1	\$ 37.62		\$ 37.62	0.033%
July 2024	\$ 277,587	2	\$ 1,700.16		\$ 1,700.16	0.612%
August 2024	\$ 2,609,541	2	\$ 4,322.62		\$ 4,322.62	0.166%
September 2024	\$ 402,753	2	\$ 2,568.92		\$ 2,568.92	0.638%
October 2024	\$ 444,328	1	\$ 6,368.71		\$ 6,368.71	1.433%
November 2024	\$ 434,297	1	\$ 1,881.95		\$ 1,881.95	0.433%
December 2024	\$ 1,615,410	3	\$ -	\$ 3,491.90	\$ 3,491.90	0.216%
<b>Total</b>	<b>\$ 36,495,373</b>	<b>34</b>	<b>\$ 223,049.26</b>	<b>\$ 3,491.90</b>	<b>\$ 226,541.17</b>	<b>0.611%</b>
<b>Penalty as a percentage of Associated Capital Invoiced Amounts</b>						<b>0.002%</b>