



MaBSTOA

Manhattan and Bronx Surface Transit Operating Authority

REQUIRED FORM(S)

Application Form

NOTICE OF EXAMINATION

ASSIGNMENT TO PLANT & EQUIPMENT MAINTAINER (PLUMBING)

Exam No. 3501

2nd AMENDED NOTICE

WHEN TO APPLY: From: October 7, 2009
To: November 18, 2009

THE TEST DATE: The qualifying practical test is expected to begin on December 14, 2009

This Notice of Examination is amended to remove the Eligibility To Be Assigned section. Candidates who filed previously need not file again.

This Notice of Examination is amended to extend the filing to November 18, 2009. Candidates who filed previously need not file again.

JOB DESCRIPTION: Plant and Equipment Maintainers (Plumbing) install, inspect, test, alter, maintain, and repair plumbing systems and fixtures in MaBSTOA bus depots, repair shops, buildings, and facilities. They keep records, prepare reports and perform related work.

Some of the physical activities performed by Plant and Equipment Maintainers (Plumbing) and environmental conditions experienced are: loading light utility trucks, lifting and carrying moderately heavy tools and equipment, climbing and descending ladders; crouching to reach equipment being repaired, making visual inspections of equipment and reading blueprints and schematics.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current assignment rate is \$27.3925 per hour for a 40-hour work week with increments to \$29.6450 per hour after three years.

ELIGIBILITY TO TAKE THE EXAMINATION: This examination is open to each employee of the Manhattan and Bronx Surface Transit Operating Authority (MaBSTOA) who on the first day of the practical test:

1. is permanently employed in the title of Bus Maintainer (Body), Bus Maintainer (Chassis) or Maintainer (Plant & Equipment) in any specialty; and
2. is not otherwise ineligible.

This examination is not open to employees of the New York City Transit or to employees of other MTA agencies.

PROOF OF IDENTIFICATION: At the time of the exam, you must present your employee ID.

Driver's License Requirement: At the time of assignment to Plant and Equipment Maintainer (Plumbing), you must have a motor vehicle driver's license valid in the State of New York. If you have moving violations, license suspension or an accident record you may be disqualified. This license must be maintained for the duration of your employment in this title.

HOW TO APPLY: Applications will be available at all MaBSTOA bus depots. You may also obtain an application for this examination as follows:

1. online during the application period at <http://www.mta.info>
2. in person, Monday through Friday, from 9 am to 3 pm at:

**MTA New York City Transit Authority, Department of Administration
180 Livingston Street (Lobby)
Brooklyn, NY**

3. by mail, sending a self-addressed stamped envelope to the address found in the "Correspondence Section" below.

Page 2, P&E Maintainer (Plumbing), Exam. 3501

REQUIRED FORM(S):

Application for Examination: Make sure that you follow all instructions included with your application form. Save a copy of the instructions for future reference.

HOW TO SUBMIT APPLICATIONS: Completed applications will be accepted **by mail only** and **must** be received no later than the last day of the filing period. Completed applications should be sent to the address found in the "Correspondence Section" below.

THE TEST: You will be given a qualifying practical test. The practical is designed to measure your knowledge of the installation, testing, maintenance, and repair of plumbing systems and fixtures; and knowledge of safe work practices. A score of 70% is required to pass. Seniority scores will be factored only for those candidates who pass the qualifying practical test.

THE TEST RESULTS: If you pass the practical test and meet all the other requirements and conditions, you will be placed on an eligible list in the order of MaBSTOA seniority.

ADDITIONAL INFORMATION:

Eligible List: Candidates who do not meet the eligibility requirements as stated in the "Eligibility to Take Examination Section" will not have their names placed on the eligible list regardless of their test scores on the practical test.

Late Filing: Consult your department's Human Resources representative to determine the procedure for filing a late application if you meet one or more of the following conditions:

1. You are absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave or military duty; or
2. You become eligible after the above application period, but on or before the date of the qualifying practical test.

Make-up Test: You may apply for a make-up test if you cannot take the test on the regular test date for any of the following reasons:

1. compulsory attendance before a public body;
2. on-the-job injury or illness;
3. absence for one week following the death of a spouse, domestic partner, parent, sibling, child or child of a domestic partner;
4. absence due to ordered military duty; or
5. a clear error for which the MaBSTOA is responsible.

Completed requests for make-up tests should be mailed to the address found in the "Correspondence Section" below.

CORRESPONDENCE SECTION:

All correspondence including the submission of your application must be sent to the address below:

**MTA New York City Transit Authority
Personnel Testing, Selection & Classification Unit
c/o Plant & Equipment Maintainer (Plumbing), Exam No. 3501
P.O. Box 24463
Brooklyn, NY 11202-4463**

NYCT / MaBSTOA PERSONNEL TESTING, SELECTION & CLASSIFICATIONS UNIT
October 2009
Title Code: M9005